

ASHBURNHAM ENERGY COMMITTEE
MONDAY, APRIL 25, 2016 – 10:30 a.m.
MINUTES

Present: Mark Carlisle, Chairman, Ed Vitone, Member, Douglas Briggs, Town Administrator, and Sylvia Turcotte, Executive Assistant. Kyle Johnson, Member was not in attendance.

Mark Carlisle opened the meeting at 10:30 a.m. **Mark Carlisle motioned to approve the agenda and was seconded by Ed Vitone. Motion carried.**

Doug Briggs noted some good news, that they had received \$75,000 from the Green Community Grant.

1) Lighting for Library/awarding the bid

Mark Carlisle stated that they had two bids for the lighting at the Library. Ed Vitone explained his summary on the bids received. He noted that there was only \$1,000 difference in the price between the two bids for the same work scope.

Ed Vitone stated that the job would take about a week and there shouldn't be any interruption of Library services.

At this time Doug Briggs asked about the Town Hall lighting project. Ed Vitone noted if only the lamps were changed, based on the cost expended at the Public Safety Building, only \$5,000 is required to get this done. **Ed Vitone motioned to go forward with the Di-Rock Rexel bid once it's approved and to also spend the \$5,000 to proceed with the Town Hall lighting replacement. Mark Carlisle seconded and the motion carried.**

Mark Carlisle stated that he would work with Mike Rivers to see if there is any benefit from MWEC on the light bulbs for the Town Hall. Ed Vitone noted that he had Di-Rock look at the outside lighting in front of Town Hall. They suggested that we take out the spotlights and use the same line to replace with three LED lights behind the arch which would give off the needed light. He also noted that they would research whether we can take the globes off the two lamps in front and replace them with new ones.

There was also a discussion of pole lamps being installed in the driveway area in front of Town Hall and Mark Carlisle stated he would check on this.

Ed Vitone stated that he spoke with Kelly Brown regarding the Competitive Grant and he was told that this application is submitted on line and that the grant round is in June. He noted that Kelly Brown suggested that due to the strict requirements we should look for someone to write the grant for the Library heat pump.

Mr. Vitone stated that Foam Run would be in on Wednesday to look at the insulation of the wall between the attic and the preservation room and also to insulate the wall behind the bathrooms in the basement.

Mark Carlisle inquired about the split system quote and Ed Vitone stated that he would call Tom at FW Webb to get a quote on this. He also noted that they would get quotes from Roy Bros., Royal Steam and Rodney Charon, of R & C Technologies which should be sufficient.

Ed Vitone asked if we should submit the bids to Jane Pfister for their approval to spend these funds.

2) Approve Past Minutes

It was determined to wait until the next meeting to approve the minutes from April 4, 2016.

3) Next Meeting

No meeting was scheduled at this time.

4) Adjourn

At 10:57 a.m. Mark Carlisle made the motion to adjourn the meeting and was seconded by Ed Vitone. Motion carried.

Respectfully submitted
Sylvia Turcotte
Executive Assistant